## Coaching Observation Form

<table>
<thead>
<tr>
<th>Teacher_________________________</th>
<th>Subject_______________________</th>
<th>Date______________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coach_____________________</td>
<td>Class Period/Grade________</td>
<td>Time In_____ Time Out_____</td>
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</tbody>
</table>

### 2a: Respect and Rapport
- Teacher Interaction with students
- Student Interaction

### 3a: Communicating Clearly and Accurately
- Directions and procedures
- Oral and written language

### 2b: Establishing a Culture for Learning
- Importance of content
- Student pride in work
- Expectations for learning and achievement

### 3b: Using Questioning and Discussion Techniques
- Quality of questions
- Discussion techniques
- Student participation

### 2c: Managing Classroom Procedures
- Instructional groups
- Transitions
- Materials & supplies
- Non-instructional duties
- Volunteers and paraprofessionals

### 3c: Engaging Students in Learning
- Representation of content
- Activities and assignments
- Groups of students
- Instructional materials and resources
- Structure and pacing

### 2d: Managing Student Behavior
- Expectations
- Monitoring of student behavior
- Response to student behavior

### 3d: Providing Feedback to Students
- Quality: accurate, substantive, constructive and specific
- Timeliness

### 2e: Organizing Physical Space
- Safety and arrangement of furniture
- Accessibility to learning and use of physical resources

### 3e: Demonstrating Flexibility and Responsiveness
- Lesson adjustment
- Response to students
- Persistence
Peer Coaching

Each peer coach will receive two days of release time (if needed), one for each peer coaching observation. Please determine a few areas you would like your coach to especially focus on. Requests for release time must be cleared with the appropriate administrator at least three days in advance of the day. As a suggestion, the reverse side of this sheet contains an observation sheet, but you are under no obligation to use it. Below is a reflection sheet which must be submitted at the conclusion of the peer coaching activity.

Reflection Sheet

1. Please list the focus areas that were identified in the pre-observation meeting:
   
   A.
   
   B.
   
   C.

2. Please describe the lesson that was observed:

3. Please describe the strengths of the lesson:

4. Please a few areas of improvement for the lesson:

5. Please reflect on the peer coaching process. Consider including information on the following areas:
   
   a. Was the process worthwhile?
   
   b. What process did you use (video/direct observation/etc.)?
   
   c. What did you learn from the process as both an observer and an observed teacher?